

Board Meeting  
January 18-19, 2005

Agenda Item 29  
Attachment 1

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

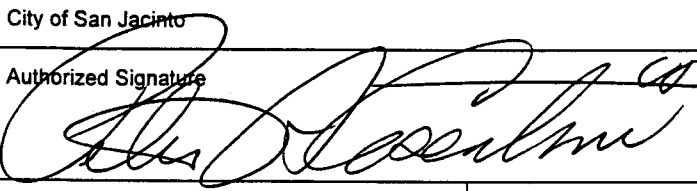
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of San Jacinto		County Riverside	
Authorized Signature 		Title City Manager	
Type/Print Name of Person Signing Peter Cosentini	Date 11/19/04	Phone (951) 654-7337	
Person Completing This Form (please print or type) Barbara Spoonhour		Title Program Manager, Western Riverside Council of Governments	
Phone (951)955-8313	E-mail Address spoonhour@wrcog.cog.ca.us		Fax (951)787-7991
Mailing Address 4080 Lemon Street, 3 <sup>rd</sup> Floor MS-1032	City Riverside	State CA	ZIP Code 92501

**This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.**

### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2003, 2004, 2005

Is this a second request? ☒ No ☐ Yes Specific years requested.                       
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested                     %, for the years                     .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested                     %, for the years                     .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### **Section IIIA—TIME EXTENSION**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

See attachment.

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

See attachment.

- 3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

See attachment.

- 4. Provide any additional relevant information that supports the request.**

See attachment.

### **Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		20	Non-residential %		80
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at:  www.ciwm.ca.gov/ LGCentral/PARIS/Codes/ Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2000-RC-CRB	EXPAND	Over 7,300 single family homes will be provided with a 90 gallon automated trash container that will be serviced once a week. The current service of twice a week service will be enhanced to automated once a week and the residential recycling will be serviced on the same day as the residential trash and greenwaste.	Rate payer	2005	2%
4060-SP-CAR	New	The City is in the process of drafting a construction and demolition ordinance. The ordinance will require a minimum 50% diversion for materials generated at the job site and will require a refundable deposit. Once adopted, the ordinance will require a developer to use either the franchise waste hauler or provide documentation to the City of its diversion activities. The waste hauler will be responsible for the enforcement of the ordinance. Developers will be contacted if they have not signed up for trash service at the job site or if they have not had their roll-off container serviced in a reasonable amount of time.	Developer	2005	2%
3000-CM-RCG	Expand	Over 7,300 single family homes will be provided with a 90 gallon automated greenwaste container that will be serviced once a week. The current service of manual greenwaste collection will be enhance to automation and will be serviced once a week on the same day as the residential trash and recycling.	Rate payer	2005	4%
Total Estimated Diversion Percent From New and/or Expanded Programs					8
Current Diversion Rate Percent From Latest Annual Report					48
Total Planned Diversion Percent Estimated					56

PROGRAMS SUPPORTING DIVERSION ACTIVITIES			
PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
2030-RC-OSP	Expanding	The franchise waste hauler will be contacting the top 50 businesses by service to explain the City's recycling program. Currently, the City has a mandatory business recycling program where the businesses are charged for the recycling program, but they are not required to use the program. Current examination of the program shows that only 30% of the businesses take advantage of the recycling program. The franchise waste hauler is also in the process of exchanging recycling bins to make the program more identifiable to the businesses.	2005
5000-ED-ELC	Expanding	The City and the franchise waste hauler is in the process of updating their current websites. These sites will have information on the City's recycling programs.	2005
5010-ED-PRN	Expanding	The franchise waste hauler will be including a full color, tri folded brochure with each of the new containers to the single family homes. This brochure will outline the what materials go in which containers. The Western Riverside Council of Governments will has a residential services brochure, specific to the City, that will be available to residents at the City's front counter, once the expanded curbside program is implemented. This brochure will cover utilities, as well as, the solid waste program for the City. Bilingual materials will also be made available.	2005
6020-PI-ORD	Expanding	The City is in the process of drafting a new construction and demolition ordinance. The ordinance will require a minimum 50% diversion for materials generated at the job site and will require a refundable deposit. Once adopted, the ordinance will require a developer to use either the franchise waste hauler or provide documentation to the City of its diversion activities. The waste hauler will be responsible for the enforcement of the ordinance. Developers will be contacted if they have not signed up for trash service at the job site or if they have not had their roll-off container serviced in a reasonable amount of time.	2005

### **Section IIIA – Time Extension**

1. *Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.*

The City of San Jacinto has seen a flux of their diversion from 1999, 2000, 2001, and 2002 in the amounts of 53%, 57%, 55%, and 48% respectively. This flux has alerted California Integrated Waste Board (CIWMB) staff, City staff, and the franchise waste hauler to examine the City's current diversion programs and to analyze there is a fluctuation. The City, CIWMB, and waste hauler staff have identified several program gaps (barriers) and variables that have contributed to the City's diversion rate.

These barriers are:

- 1) Currently, City residents have twice a week manual residential trash service and weekly residential automated curbside recycling and manual green waste. There is no consistency in the collection side of the programs. If a resident has manual trash collection days of Tuesday and Thursday, then the resident should set out their automated recycling container on Tuesday and then set out their manual green waste containers on Thursday. This system of collecting trash, recycling and green waste is a bit confusing for residents. Previously, the City provided only the recycling containers.

As part of an updated franchise agreement, residents will be provided three 90 gallon automated containers for the collection of trash, recyclables, and green waste. All three containers will be serviced weekly and most importantly on the same day. By expanding this program, residents will be less confused and find it easier to participate in the recycling program. The current system for collecting recyclables has discouraged residents to participate from the basis, if they set out their recyclable materials on the wrong day, they must then wait until the following week to set it out again.

The implementation of this program alone, is expected to give the City a 2% increase in their diversion rate.

- 2) The City is beginning to feel the impact of development within their boundaries. The open space the City has to offer has attracted numerous developers to begin applying for permits to build residential single family homes as well as multi family units. Over the next few years, the City is looking at adding over 12,000+ new single family residences and many multi family units. The construction debris generated from these projects will greatly impact the City's diversion rate. The City is in the process of drafting a construction and demolition (C&D) ordinance that will provide the infrastructure to handle the amount of debris that will be generated.

The ordinance will require each developer to recycle at least 50% of the debris generated from their job sites. The developer will be required to use the

franchise waste hauler or provide the City with documentation that the materials were diverted from the landfill. A deposit of three percent will be required to be deposited with the City by the developer to insure compliance. In addition, the franchise waste hauler will be able to enforce the ordinance as well.

An additional benefit to this ordinance is that the franchise waste hauler owns and operates a material recovery facility (MRF) with a C&D sort line in a nearby jurisdiction. The materials that are not source separated on the job site will be collected and transported to this facility for sorting. Those materials that are source separated will also be transported to this facility for further sorting and processing. In addition, the franchise waste hauler will monitor the job sites to ensure that the developer is using their services. Those developers that have not had a consistent hauling report of roll-off bins or have not ordered roll-off bins for their sites will be contacted to find out why.

- 3) As stated in barrier #1, the City residents have a confusing system for the collection of their residential trash, recycling and green waste. The current green waste collection program is a manual program. Residents must provide their own containers to participate in the program.

If a resident is confused and sets out their green waste on the wrong day that material is assumed by the waste haulers driver to be trash. Since the residents provide own containers for trash and green waste, the driver has a hard time determining if the materials at the curb is trash and / or green waste.

The implementation of an automated green waste collection program will eliminate this confusion. Residents will be able to set all their materials out for collection on one day in the designated containers and the waste haulers drivers will know which materials are trash and green waste. In addition, brochures will be provided by the franchise hauler and will be delivered with the new containers that will describe what materials are to go in which containers. A residential service guide will be available at the City's front counter that will detail the utilities and solid waste services are available in the City, once the expanded curbside program is implemented.

2. *Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.*

The City is requesting a time extension until December 31, 2005 to implement the programs outlined in the plan of correction. The City's extension is based on the following reasons:

- 1) Since the 1066 application is being submitted to the CIWMB in late 2004, the City needs the additional time to complete the implementation of the programs identified in the plan of correction and to begin monitoring the programs.
3. *Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.*



The City of San Jacinto has implemented all programs outlined in its SRRE. The City remains strongly committed towards achieving the 50% goal. The City acknowledges that there are gaps in the present programs and has taken steps to close them. The City's PARIS report provides details to each of the 40 programs implemented in the City. To provide the Board with a better understanding of the City's efforts, the City is outlining some of the programs implemented in their City that demonstrate the wide range of efforts made to date in achieving diversion goals.

- Because of the City's small size and staffing limitations, the City uses the Western Riverside Council of Governments (WRCOG) and the Riverside County Waste Management Department (RCWMD) to provide additional public outreach and education on a regional basis on backyard composting, grass cycling, xeriscaping and household hazardous waste disposal;
- The City created a "Blue Ribbon Committee" that has been examining the updating of the waste haulers franchise agreement. This has been a lengthy process and the City is in the final phases to ensure that they will be receiving the best possible solid waste and recycling services for its residents and will assist the City in reaching and maintaining the 50% goal;
- The City is committed to the recycling efforts of the community and sets an example by practicing recycling, procurement, and waste reduction within its buildings;
- The City offers its residents twice a year special collection events to collect wood waste, scrap metal and tires to remove these materials from the landfills. Residents are encouraged to participate. Residents are also allowed to call for special pick ups at no charge and the hauler takes the materials and source separates them at their yard to provide the City with diversion. This program in turn, supports the Riverside County landfill bans on white goods and tires;
- To assist residents with proper disposal of used motor oil, the City offers educational materials at their front counter;

Planned Future:

- The City will be researching the possibility of adopting a written procurement policy in the future. This program is not proposed in the plan of correction or supporting programs because the 1066 time extension is only valid until December 31, 2005 and the City felt it could not fully implement this program in that time frame.
- The City will also be looking at how they can assist the Valley Wide Recreational Center, which services 4 adjoining communities, with setting up a recycling program at the park.
- On a regional level, the Western Riverside Council of Government, as part of its Solid Waste Cooperative Program has approved the following Goal for Multi-

**Family Recycling: Assist in the development of a model multi-family recycling program to be implemented in participating member jurisdictions.**

- Objectives:
  - Investigate any and all successful programs
  - Invite Geri Molner, Recycling Coordinator, WMI for presentation at SWTC
  - Design a written plan of action for member jurisdiction and present at SWTC
  - Set up meeting for any interested member jurisdictions to collaborate on a schedule for implementation
  - Work with individual jurisdiction coordinators to meet with multi-family units and perform waste audits & education component at each MF unit
  - Design monetarily sensitive tracking and evaluation component

These programs clearly define the City's commitment to meeting AB939. The City's SRRE projected the 50% diversion would be gained through these programs and through the availability of recyclable materials. Even with all the programs in place, the projected availability of recyclable materials has not been in the City's waste stream for the City to capture. The City respectfully requests a time extension that the aforementioned programs can be implemented, monitored and if needed, refined so that AB939 requirements can be met.

*4. Provide any additional relevant information that supports the request.*

The City would also like to make the CIWMB aware of some other variables that have made an impacted on the City's diversion rate.

These variables are:

- 1) In 2000, the franchise waste hauler OK Associates sold the City's contract to CR&R. With the new franchise waste hauler taking over and having a more intense tracking system for the waste stream the City's tonnage was elevated. The City and CR&R have looked at this increase in tonnage, but have not been able to determine where the "new" tonnage was previously assigned by OK Associates. As with any transfer of operations, the collection of records from OK Associates was difficult and turned out to be incomplete information regarding the City's tonnage allocations. In addition, CR&R did not mix loads as was the practice of OK Associates. This additional tonnage did impact the City, but they were still above 50% and felt the programs in place were still working.
- 2) The City and CR&R have been working together for the past year to negotiate a new franchise agreement that will benefit the City. The City set up a Blue Ribbon Committee to examine the existing franchise agreement from OK Associates (which as transferred to CR&R) and look at alternatives and then make recommendations in the City's best interest. There are residents and Council Members within the community that are having a hard time understanding or not willing to give up the two times a week trash service. This has delayed the

negotiations of the new franchise agreement. This issue has been reviewed and presented to the Blue Ribbon Committee that the City is not receiving less service and the City and CR&R are in the final stages having a new franchise agreement negotiated that will benefit both parties and give the City the additional diversion needed to exceed 50%.

**2000-RC-CRB – Expanded**

The City has been working with their franchise waste hauler (CR&R) to sign an updated franchise agreement that will include the expansion of the residential trash and recycling collection program. The current program allows residents to set out their trash for collection two times per week. In addition, residents are allowed to set out an unlimited amount of trash each time. The residential recycling program is an automated program, but residents are instructed to set out their recyclables on alternated trash days. This confuses some residents as to which day they are to set out their recyclables. If a resident sets their container out for collection on the incorrect day, then the resident needs to hold on to those materials an additional week. By automating the residential trash collection, residents will be provided a 90 gallon automated trash container that will be collected only one day per week. In addition, the recyclable collection will be on that same day, as well as, the green waste (which will be discussed later in the application).

Actions and a schedule for this program are as follows:

<b>Action</b>	<b>Schedule</b>
Sign updated franchise agreement	01/05
Public meeting to explain program	03/05
Reroute trash and recycling routes	03/05
Develop and produce program brochure	02/05
Notify residents of program enhancements	04/05
Deliver residential trash containers	06/05
Begin service	07/05
Stop accepting additional waste from residents	07/05

**4060-SP-CAR – New**

The City is planning on adopting an ordinance that would require developers to recycle their construction and demolition (C&D) waste. This ordinance is currently being reviewed by the City's attorney and is projected to begin public policy in early 2005. The time extension will allow the City to complete this process and begin tracking any diversion from the program.

CR&R will be the primary enforcers of the ordinance along with the City's new Public Works Superintendent, who will review all C & D waste applications. Developers will be tracked to make sure they are having the waste removed from their sites by CR&R. Those developers who have not ordered roll-off containers will be contacted either by phone or visit to find out why. In addition, those developers who have not had their roll-off containers serviced in a reasonable amount of time (weekly) will be contacted either by phone or visit to find out why.

<b>Action</b>	<b>Schedule</b>
Hold meeting with Building Industry	01/05
Advertising for 1 <sup>st</sup> public meeting	01/05
Hold 1 <sup>st</sup> public meeting	02/05
Make revisions	02/05
Advertising for 2 <sup>nd</sup> public meeting	02/05
Hold 2 <sup>nd</sup> public meeting	03/05
Make revisions	03/05
Submit ordinance to City Council for review	04/05
Make revisions if necessary	04/05
Submit ordinance to City Council for approval	
Receive approval	04/05
30/60 day holding period prior to effective date	
Monitor and make any necessary changes	05/05

**3000-CM-RCG – Expanded**

The City currently has a manual green waste collection program. Residents are to provide their own green waste containers and are expected to set the material out for collection on the correct service day. In addition, residents are supposed to use "green waste stickers" on the containers so that the operator will know what is a green waste container. Since the City currently has twice a week trash service, the first collection day residents are to set out their trash and recyclables or green waste and the second collection day residents can set out additional trash along with either their recyclables. This is a confusing program. If a resident sets their green waste out on the incorrect day, the driver will automatically assume it is trash. Since residents must provide their own trash and green waste containers, the driver can not be expected to assume the resident has made a mistake in their service days.

As part of the new franchise agreement, residents will be provided with a 90 gallon automated green waste container. With a City provided container, no sticker system will be necessary. This container will be serviced once a week. Most importantly the collection will take place on the same day as the trash and recyclables. This will elevate any confusion on the driver or the resident's part as to what to set out on which day.

<b>Action</b>	<b>Schedule</b>
Sign updated franchise agreement	01/05
Public meeting to explain program	03/05
Reroute trash and recycling routes	03/05
Develop and produce program brochure	02/05
Notify residents of program enhancements	04/05
Deliver residential green waste containers	06/05
Begin service	07/05